Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**GOVT. P.G COLLEGE FOR WOMEN GANDHI NAGAR JAMMU**
Name of the head of the Institution	**PROF (DR). SANGITA NAGARI**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01912435158**
Mobile no.	**9419102359**
Registered Email	**principal@gcwgandhinagar.com**
Alternate Email	**coordinatoriqac.com@gmail.com**
Address	**GOVT.P.G.COLLEGE FOR WOMEN GANDHI NAGAR, JAMMU PIN 180004**
City/Town	**JAMMU**
State/UT	**Jammu And Kashmir**
Pincode	**180004**

2. Institutional Status

Affiliated / Constituent	**Constituent**
Type of Institution	**Women**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**DR SURESH KUMAR**
Phone no/Alternate Phone no.	**01912435158**
Mobile no.	**9419148486**
Registered Email	**principal@gcwgandhinagar.com**
Alternate Email	**coordinatoriqac.com@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://gcwgandhinagar.com/pdf/AQAR%202018-19.pdf
4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.gcwgandhinagar.com/pdf/(2019-2020).pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity Period From	Period To
1	B++	83.85	2004	03-May-2004	02-May-2011
2	A	3.11	2011	16-Sep-2011	15-Dec-2018

6. Date of Establishment of IQAC	**14-Feb-2003**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

A one day Workshop on Mental Health Issues in youth and challenges was organised on 20th February, 2020 by the Department of lifelong learning, University of Jammu.	20-Feb-2020 1	150
Computer Appreciation training programme organised on 12th August 2020.	12-Feb-2020 1	45
Plantation Drive by Alumni members working in the college.	21-Oct-2019 1	35
Seminar on say no to single use plastic.	28-Sep-2019 1	40
Installation of Kill waste unit in sports ground	28-Jan-2020 1	35
Career counselling cell of the college under the dynamic leadership of secretary Sh. Talat Parvez Rohella provided Employment Skill Training to the final year students.	27-Jan-2020 15	120
A one day awareness drive was conducted on 8 Feb, 2020 for the students of 6th semester to make them aware of their potentialities, strengths, weaknesses etc. The drive was held in collaboration with University of Petroleum & Energy studies Dehradun.	08-Feb-2020 1	800
Video contest on effect of COVID-19 on Eating Behavior and Dietary practices.	15-Jun-2020 1	25
	[View File]()	

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
GOVT.P.G COLLEGE GANDHI	CELEBRATING MATHEMATICS DAY	J&K SCIENCE AMD TECHNOLOGY AND	2020 05	55000

NAGAR JAMMU		INNOVATION COUNCIL,DST.		
[View File](#)				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**6**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

A Symposium on ''Say No to Single Use Plastic'' was organised on 28th September 2019 in the smart class room wherein students were made aware of the adverse effects of plastics and were advised to minimize its usage. Students from various departments participated in this event.

One day Training programme was organised in the college premises on 12th February 2020 on the Topic '' Computer Appreciation training programme'' for nonteaching staff.

550th Birth Anniversary celebrations of Shri Guru Nanak Dev ji under the aegis of Higher Education Department JK was organised and series of events like community services, seminar/symposium, blood donation camp etc., from 4th to 8th Nov, 2019. The objective of the event was to spread the message of eternal human values of oneness.

Career counselling cell of the college under the dynamic leadership of secretary Sh. Talat Parvez Rohella organised "Employment skill Training" to the final year of students. In the first go, 120 students were enrolled and first batch trained from 27th Jan 8th Feb, 2020.

Workshop on Mental Health Issues in youth and challenges was organised on 20th February, 2020 by the Department of life long learning, University of Jammu. The resource persons complemented the University and college authorities for inculcating the most relevant issues in the youth in the present era.

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Plan to organise a career alignment test in collaboration with university of Petroleum and Energy studies, Dehradun	A one day awareness drive was conducted on 8 Feb, 2020 for the students of 6th semester to make them aware of their potentialities, their strengths, their weaknesses, etc. The drive was held in collaboration with University of Petroleum and Energy studies, Dehradun. A career alignment test was carried out for the students in which approximately 800 students participated.
Plan to convert existing class rooms to smart class rooms.	10 classrooms of Radha krishan Block were equipped with ICT enabled Panels in the current academic session.
IQAC encouraged faculty members to participate in refresher courses/FDP's/orientation programmes/ seminars/ conferences etc.	About 31 faculty members participated in refresher courses/FDP's/orientation programmes/seminars/ conferences etc in the current academic session.
College plan to provide skill orientation training to the students.	Career counselling cell of the college under the dynamic leadership of secretary Sh. Talat Parvez Rohella provided "Employment skill Training" to the final year of students. In first go 120 students were enrolled and first batch was from 27th Jan 8th Feb, 2020.
College plan to celebrate 550th Birth Anniversary of Shri Guru Nanak Dev ji.	During the 550th Birth Anniversary of Shri Guru Nanak Dev ji under the aegis of Higher Education Department JK, conducted series of events like community services, seminars/symposiums, blood donation camp etc., from 4th to 8th Nov, 2019. The objective of the event was to spread the message of eternal human values of oneness.
Plan to organise one day training programme for nonteaching staff.	One day Training programme was organised in the college on 12th February 2020 on the Topic '' Computer Appreciation training programme'' for non teaching staff.
Plan to Install the Disposal unit in the college Premises.	A disposal unit ''Kill Waste'' was installed in the college premises near Girl's hostel to dispose off the sanitary waste. This installation was done in collaboration with State Pollution Control Board, Jammu and Kashmir.

Plan to Create Departmental Libraries	An initiative was taken to create departmental libraries in most of the departments. The chief librarian was instructed to facilitate the departments in creating departmental libraries by providing them the necessary infrastructure in terms of almirahs and books.
Plan to Organise Symposium on `` Say No to Single Use Plastic''.	Symposium on ``Say No to Single Use Plastic'' was organised on 28th September 2019 in the smart class room of the college. Various adverse effects of single use plastic were discussed and students were adviced to minimize its usage. Students from various departments participated in this event.
Plan to organise a Plantation Drive by Alumni members working in the college	Plantation Drive was held in the college premises on 21st October 2019. The Alumni working in college along with other faculty members participated in this event.
[View File](#)	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	29-May-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	College is a constituent college of "Cluster University of Jammu". Admissions and external examinations are conducted by CLUJ as per its Academic calendar. University has a well structured website for intimating all the information related to activities like student registration, admission, fee deposition, result declaration, etc., to different stakeholders. In addition, University also has an online portal which provides access to faculty for

uploading marks of minor and major exams. Students can also access this portal to see the marks subject and course wise. University also declares results by online mode on the University website. College also has got a website of its own, for displaying information related to different college activities. College uploads the academic calendar and master timetable on the website for information of Faculty and students. Reports of all co curricular and extracurricular activities are also uploaded on the website. Information related to major and minor exams is also uploaded on the website. Other activities related to library utilization, student attendance, I card distribution, certificate distribution, student events, etc. are managed through online mode only partially. Information related to all these activities are uploaded on the College website for better communication to the students. For the attendance of teaching and non teaching staff, bio metric attendance machines have been installed, which maintain the records digitally. Salary disbursement of faculty and staff is completely done through online mode. Disbursement of bills to vendors related to purchase of necessary items of college is also done through online mode.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

College being a constituent college of the Cluster University of Jammu follows the curriculum developed as per the guidelines of CLUJ, for different subjects. Senior faculty members of college from different subjects are given due representation in the Board of Studies for the development /revision of the curriculum. The curriculum is intimated to the college through regular circulars and through the University website. Students can download their syllabi from University Website for their reference. Subject teachers also share copies of syllabi taught by them in their assigned classes. Every effort is undertaken to ensure an integrated and comprehensive curriculum delivery to the students in the following ways: 1. College follows the academic calendar of CLUJ, which is prepared by the University under the broader guidelines of the J&K Higher education department. 2. Principal holds meetings with the HODs and the Conveners of various committees to discuss the action plans for execution of the academic calendar. 3. Timetable committee of the college designs a

master timetable, keeping in view the academic calendar, subject combinations, and infrastructure available. 4. Time table is intimated to different Departments through circulars for further implementation. 5. HODs hold the departmental meetings and frame their individual timetables as per the time slots in the Master timetable. 6. Objective -driven teaching plan is formulated by each department as per the given curriculum and timetable. The expected course outcomes are achieved through collective efforts undertaken by the faculty with an in-depth study of the subject. 7. Library facilities are made available with updated books, journals, e-journals, internet, INFLIBNET, etc. 8. Modern innovative teaching techniques in addition to conventional methods are adopted to enhance the teaching-learning process like group discussions, quiz, online lectures, PowerPoint presentations, charts, models, etc. 9. Well-equipped laboratories have been established for students to carry out practicals. 10. EDUSAT-HUB, Seminar room, and Smart classroom have been provided to implement the curriculum effectively. The faculty members have easy access to EDUSAT HUB for video conferencing and other related activities. 11. Department holds meetings at frequent intervals to assess curriculum coverage and any difficulties students and teachers may face in the classes. 12. Report of these meetings is shared with the Principal for any remedial measures. 13. During the last few months of the session, when colleges were closed due to COVID-pandemic, the college made sure to continue class work through online mode. 14. E-content was shared with the students for the continuous flow of knowledge. 15. For the effective delivery and time-bound completion of prescribed courses, a timely beginning of classwork and in-time completion of the syllabus is ensured by the College. 16. The college examination committee ensures timely completion of Internal Assessment exams and their evaluation along with preparation of award rolls and their final checking by the University officials. 17. During the last semester of the year in view of the COVID pandemic, online exams were conducted to avoid the delay in course completion and save precious time for students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepene urship	Skill Development
NIL	NIL	Nil	0	Nil	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	SINCE COLLEGE BECAME A CONSTITUENT COLLEGE OF THE CLUSTER UNIVERSITY IN THEYEAR 2016, MANY NEW PROGRAMMES WERE INTRODUCED IN THE COLLEGE IN THE ACADEMIC SESSION YEAR 2017-18.HOWEVER, N0 NEW PROGRAMME WERE INTRODUCED IN THE CURRENT ACADEMIC SESSION (2019-20). THE NUMBER OF NEW COURSES INTRODUCED IN 2019-20 IS SUMMERIZED IN THE UPLOADED EXCEL TABLE	Nill
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	2017-18 (ALREADY IMPLEMENTED)	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
TOTAL COURSES: 35 (EXCEL UPLOADED))	Nill	2209
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MSc	TEXTILE AND APPAREL SCIENCE	5
MSc	FOOD SCIENCE AND TECHNOLOGY	11
BSc	HOME SCIENCE	163
BSc	CHEMISTRY HONORS	14
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback on the different aspects of institutional functioning including infrastructure development, pedagogy, teaching ethics, discipline, examination, sports facilities, hostel, canteen, etc., is required for enhancing the overall quality of the institution. Feedback on the teaching-learning process is received from students on a feedback form based on a structured questionnaire framed and approved by the IQAC of this college. Students also give their feedback about the teaching program, infrastructure, curriculum, etc. through classroom interactions. Suggestion Boxes are kept at different points for use by the students to express any grievance or complaint. Members of the anti-

ragging committee also receive feedback from students through class campaigns. During the last few months of the year when due to COVID pandemic classwork was shifted to online mode, students were encouraged to send their complaints, suggestions, or feedback directly to their concerned teachers, HODs of different departments, and Principal, via Whatsapp or email. Teachers are important stakeholders in any academic institution. Teachers' feedback is sought in different staff meetings held in the college from time to time. They also have the opportunity to send their feedback through their respective HODs. During the Staff Council/BOS Meetings, teachers give their suggestions for the implementation of new/revised pedagogic strategies and programmes. Teachers also provide formal as well as informal feedback to the head of the institution on different academic, administrative, and other affairs related to the college. The received feedback is analyzed by IQAC and suggestions are provided to the Head of the Institution for action. Alumni feedback is also obtained by the IQAC during Alumni meet organized every year. During the Alumni meet, the executive body stressed the improvement in the teaching-learning process, to impart social and moral values, smart class teaching, etc. The college organizes Parent-Teacher meet from time to time. This practice has been appreciated by the parents as it creates a bond between the parents and the institution. Feedback sought from different stakeholders is scrutinized and thus utilized for quality enhancement, and improvement in various aspects such as curriculum enrichment, infrastructure augmentation, etc. During the year based on feedback received from different stakeholders few initiatives were taken by institutions: 1) Conversion of ten classrooms from normal classrooms to ICT classrooms was initiated. In this direction purchasing of all equipment was done during the year. 2) Teachers were directed to send e-content to students in the form of audio, video lectures, and notes on specific topics for better understanding, in addition to the online lectures.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MSc	Fashion Technology	15	Nill	Nill
MSc	Food Technology	15	Nill	12
BSc	English (Honors)	25	Nill	26
BSc	Chemistry(Honors)	25	Nill	19
BCom	Commerce	200	Nill	164
BA	Arts	1020	Nill	768
BSc	Sciences(Medical, Non-Medical)	715	Nill	505
BSc	Home Science	100	Nill	41
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	5932	29	127	Nill	6

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
133	133	30	11	1	18

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring in an educational institution is a collaborative relationship between a teacher and student with the goal of personal and professional development of the student. The teacher provides guidance to the student in a congenial atmosphere for better comprehension. The main aims of this type of Mentor/Mentee system is a) To bridge the gap between students and teachers b) To take the lead in supporting mentee through a one to one relationship, c)To build a relationship of trust by caring and planning for the welfare of the mentee. d) To serve as a positive role model. This system also helps the students in their academic pursuits by a) by encouraging them to attend classes, b) Motivating them to complete courses c) Helping in selecting skill courses d) Arranging remedial coaching for week students e) By arranging study material for economically poor students. In our college, each Department follows the Mentor-Mentee Program in which a group of students is assigned to a teacher who mentors them. All faculty members of different Departments, under the guidance of their respective HODs, are given the responsibility of different sections in the case of Arts and Commerce stream and practical groups in the case of Science subjects. Teachers in charge of 1JK NCC, 2JKNCC, and Naval wings of our college provide mentoring to their respective cadets to help them to groom into disciplined and patriotic citizens. Our college also has an NSS unit and mentoring of these volunteers is done by the teacher in charge of this NSS unit who instills in them a sense of social responsibility. Students meet their Mentor on a frequent basis to discuss any problem they are facing. The Mentors keep track of their grades, guide them for improving their results. They also guide them in case of any personal issues, hostel-related issues, issues related to their day-to-day life. Issues related to students emotional and psychological problems are also dealt with by the Mentors. Mentors also help the students in dealing with the examination stress and time management issues. Critical issues are brought to the notice of the head of the institution. The Mentors establish personal contact with the mentees and encourage them to participate in different curricular and co-curricular activities. The aptitude and interest of each mentee are considered while encouraging her to participate in different activities aimed at developing their overall personality. This whole system of mentoring leads to a better connection between students and teachers and helps to build a cordial relation between them. During the Covid-19 Pandemic, when the physical, social and mental trauma among the students was at its peak, the assigned mentor stayed in constant touch with the assigned group of students, through telephone. They helped them in fighting the stress and maintaining proper social behavior to fight the pandemic.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
5961	133	1:45

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D

127	127	Nill	Nill	71

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr.Maharaj Krishen Mussa	Assistant Professor	Yug Purush Dina Nath Nadim manishi samman from Uttar Pradesh Hindi sansthan ,UP GOVT. Hindi Kashmiri sangam).
2020	Dr .Revika Arora	Assistant Professor	Appreciation letter from From Project Director JK AIDS control society.
2019	Dr. Manisha Kohli	Associate Professor	Best Educator Award from Club Inner Wheel District 307
2019	Dr. Manisha Kohli	Associate Professor	The Padma Bhushan Dr. Nirmala Deshpande Award by The Executive Commiittee of Gandhi Global Family JK.
[View File](#)			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	005(HOME SCIENCE)	Semester-6	16/05/2019	14/07/2019
BSc	003,004(MEDICAL, NON-MEDICAL)	Semester-6	16/05/2019	14/07/2019
BA	007 ARTS	Semester-6	27/05/2019	14/07/2019
BCom	006 COMMERCE	Semester-6	13/05/2019	14/07/2019
BA	056 ENGLISH(Honors)	Semester-6	13/05/2019	14/07/2019
MSc	106 (FOOD SCIENCE AND TECHNOLOGY)	Semester-4	29/05/2019	09/11/2019

MSc	105(FASHION TECHNOLOGY)	Semester-4	29/05/2019	09/11/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

College being a constituent college of the Cluster University of Jammu follows the curriculum and Examination system under CLUJ directives. Internal Evaluation is done through Internal Assessment tests for each theory course in each Semester. For practical courses, internal evaluation comprises internal tests, viva-voce, attendance, and daily performance in the lab experiments. Internal assessment tests are conducted according to the date sheet issued by the examination committee of the college. These internal tests/minor exams monitor the learning progress of the students continuously and provide the teacher the necessary answers to many questions on different aspects of teaching learning e.g., 1. Whether the methodologies adopted were appropriate? 2. Are learners following the instructions properly, 3. Is the learning behavior of the students up to the mark, 4. Does the teacher need to revise the teaching methodology for better comprehension? The maximum marks /grade obtained by the students in the Internal evaluation comprises 20 marks for each theory course at UG level and 40 marks for PG level. The internal exams of different practical courses have a maximum weightage of 25 marks. To improve grades in the internal assessment tests, concerned subject teachers organise quiz competitions, discussions, and seminars after completion of each topic for better understanding and assimilation. Concerned teachers discuss the mistakes committed by the students and questions left unanswered by them, and clear their doubts about any topic which help them in improving their grade. The Institute has taken efforts to improve the performance of Students by initiating significant reforms in Continuous Internal Evaluation at the institute level. Reforms made are as follows: 1. Remedial Measures are taken by the teachers to clarify the doubts and revise the difficult topics. 2. To maintain transparency in evaluation students are allowed to examine their answer scripts in presence of concerned teachers and thereby get the necessary feedback from the teacher regarding the mistakes they have committed. The students after getting satisfied authenticate the answer scripts by putting their signatures. 3. Teachers also used Whatsapp groups wherein all the notices related to the examination and academics can be circulated to the students. 4. Teachers also monitor the improvement in the learning of slow learners and encourage advanced learners after reviewing their performance in exams and many times accompany students to the library to identify the books related to their course material. 5. The students who fail to appear in the internal assessment because of some unavoidable reasons and also those candidates who are failing in the internal test are given chance for re-test only after giving a valid reason for their absentee. 6. In view of the COVID -19 pandemic, online internal assessments tests, as well as internal practical examinations, were conducted for those students who previously failed to appear in the offline examination, through Google forms or by uploading answer sheets in the form of PDF. 7. Major exam for semesters 2 and 4 was conducted through online mode and for end semesters offline as online exams were held.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar of the college is prepared keeping in view the guidelines of the cluster university of Jammu. The admission for 1st semester of UG and PG programmes started from the first week of July. Regular classwork of semester 1st of UG and PG programme started from 3rd week of July. Internal assessment test for semester 1st of UG and PG programmes held in the month of August and October respectively. The internal practical examination and external practical

examination were held in the month of October and November respectively. End semester examinations of semester 1st held in the month of November. Regular classwork of semester 3rd of UG and PG programme started from 3rd week of July. Internal assessment test for semester 3rd of UG and PG programmes held in the month of August and September respectively. The internal practical examination and external practical examination were held in the month of September and October r respectively. End semester examinations of semester 3rd are held in the month of November. Regular classwork of semester 5th of UG and PG programme started from 3rd week of July. Internal assessment test for semester 5th of UG and PG programmes held in the month of August and September respectively. The internal practical examination and external practical examination were held in the month of September and October respectively. End semester examinations of semester 5th are held in the month of November. The even semesters start from the second week of January and the duration of even semesters is from January to May but due to pandemic, there were changes in the academic calendar from the last week of March onwards. Internal practical examinations were conducted online by giving assignments from the practical performed before the lockdown period. The internal assessment test of semesters 2nd, 4th and 6th in respect of those students who have not appeared earlier in the month of March 2020 or have failed was held online. The faculty members were directed to assign online home assignments for the end semester examination to the students of the 2nd and 4th semesters through Whatsapp/GCR mode. The end semester examination for the 6th semester was held in the month of September in offline mode. The second phase (online/offline) of the 6th-semester examination was held in the month of October for those students who had missed their first phase examinations held in the month of September.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.clujammu.in/syllabus/syllabus.php

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
003,004	BSc	Sciences(Medical,Non-Medical)	640	464	72.5
007	BA	Arts (General)	1113	672	60.3
006	BCom	Commerce	218	205	94.03
056	BA	English (Honors)	25	25	100
106	MSc	FOOD TECHNOLOGY	9	8	88
105	MSc	FASHION TECHNOLOGY	2	2	100
005	BSc	Home Science	21	21	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.gcwgandhinagar.com/pdf/survey%20responses%202019.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	NIL	0	0

No file uploaded.

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Two days national Webinar to celebrate world environment day on the topic COVID-19 Pandemic and its impact on biodiversity conservation.	Department of Botany	05/06/2020
One day Workshop on Indo-US project-Foldoscope, "Exploring the possibility of conducting Research using Foldscope.	Department of Zoology	27/12/2019
Motivational Workshop on the topic Build Character To Build Nation.	GOVT.P G COLLEGE FOR WOMEN GANDHI NAGAR (INITIATED BY EDUSAT HUB)	07/02/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	NIL

No file uploaded.

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	Demonstration and Training Programme on Mushroom cultivation	Training of about 40 students per year	01/09/2017

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
02	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	CHEMISTRY	1	7.95
International	FOOD SCIENCE	3	1.95
International	PHYSICS	1	5.2
International	PSYCHOLOGY	1	5.5
International	MATHEMATICS	2	0.3
International	ZOOLOGY	2	2.69
National	ENGLISH	2	0
[View File](#)			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
URDU	1
ENGLISH	1
HOME SCIENCE	1
BOTANY	1
CHEMISTRY	4
FOOD SCIENCE	3
[View File](#)	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Cesaro orlicz sequence spaces and their kothe-toeplitz dual	Renu Anand	Mathematical journal of Okayama university	2019	0	SMVDU	Nill
Matrix transformations on	Renu Anand	Houstan journal of Mathematic	2019	0	SMVDU	Nill

Lacunary sequence spaces and their toeplitz duals		s				
Yoga and mental health: a brief review., 2019,8(2),13-19.	Eisha Gohil	International Journal of Humanities and Social Science Invention,	2019	0	UNIVERSITY OF JAMMU	Nill
Heterome tallac ycl ophosphaze n e, complexes containing organo/ace tatoa ntim ony(III)	Yash Paul	International Journal of Emerging T echnologie s and Innovative Research	2019	0	GCW PARADE	Nill
Inoculum Size and Age Studies on Single and Mixed Strain Fer mentation of Grape Juice	Sandeep Kaur, Karamjot Kaur, Bharat Bhushan Manveer Kaur and Monika Hans	J Pure Appl Microbiol	2020	0	GCW GAND HINAGAR	Nill
Effect of storage on the phy sicochemic al, color and microb iological properties of cheese prepared from stored precheese	Monika Hans, Suresh Bhise and KS Minhas	International Journal of Chemical Studies	2020	0	GCW GAND HINAGAR	Nill
Promising applicatio ns of cold plasma for microbial safety, chemical d econtamina tion and quality en	Manzoor Ahmed Shah	Journal of Applied Microbiolo gy	2020	0	GCW GAND HINAGAR	Nill

Title of the Paper	Name of Author	Title of journal	Year of publication		Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Single crystal X-Ray crystallographic study of 2,2-Diiodo-1-phenylvinyl(methyl)sulfane	Aran Kumar and Renu Rajput	International journal of Applied Research	2020	0	GCW GANDHINAGAR	Nill
Triarylimidazo [1,2-a] pyridine-8vcarbonitriles solvent-free synthesis and their anticancer evaluation	Nargis Nelofar	Synthetic communication	2020	4	GDC R.S. PURA	4
An efficient down conversion luminescent probe based on a NaGdF4:Eu3 / Ce3 nano phosphor for chemical sensing of heavy metal ions (Cd2, Pb2 and Cr3) in waste	Nargis Nelofar	New J. Chemistry	2020	6	GDC R.S. PURA	4

View File

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Cesaro orlicz sequence spaces and their kothe-toeplitz duals	Renu Anand	Mathematical journal of Okayama university	2019	Nill	Nill	SMVDU

Matrix transformations on Lacunary sequence spaces and their toeplitz duals	Renu Anand	Houstan journal of Mathematics	2019	Nill	Nill	SMVDU
Yoga and mental health: a brief review.,2019,8(2),13-19.	Eisha Gohil	International Journal of Humanities and Social Science Invention,	2019	Nill	Nill	UNIVERSITY OF JAMMU
Heterometallacyclophosphazene, complexes containing organo/acetatoantimony(III)	Yash Paul	International Journal of Emerging Technologies and Innovative Research	2019	Nill	Nill	GCW PARADE
Inoculum Size and Age Studies on Single and Mixed Strain Fermentation of Grape Juice	Sandeep Kaur, Karamjot Kaur, Bharat Bhushan Manveer Kaur and Monika Hans	J Pure Appl Microbiol	2020	Nill	Nill	GCW Gandhi Nagar Jammu
Effect of storage on the physico-chemical, color and microbiological properties of cheese prepared from stored pre-cheese	Monika Hans, Suresh Bhise and KS Minhas	International Journal of Chemical Studies	2020	Nill	Nill	GCW Gandhi Nagar Jammu
Promising applications of cold plasma for microbial safety,	Manzoor Ahmad Shah	Journal of Applied Microbiology	2020	Nill	Nill	GCW Gandhi Nagar Jammu

chemical decontamination and quality enhancement in fruits.						
Single crystal X-Ray crystallographic study of 2,2-Diiodo-1-phenylvinyl(methyl)sulfane	Aran Kumar,Renu Rajput	International journal of Applied Research	2020	Nill	Nill	GCW Gandhi Nagar Jammu
Triarylimidazo [1,2-a] pyridine-8vcarbonitriles solvent-free synthesis and their anticancer evaluation	Nargis Nelofar	Synthetic communication	2020	Nill	4	GDC R.S.Pura
An efficient down conversion luminescencent probe based on a NaGdF4:Eu3 / Ce3 nano phosphor for chemical sensing of heavy metal ions (Cd2, Pb2 and Cr3) in waste	Nargis Nelofar	New J. Chemistry	2020	Nill	4	GDC R.S.Pura

View File

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	20	33	12	5
Presented papers	8	6	1	1
Resource persons	Nill	Nill	1	3

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Ek Bharat Srestha Bharat-I Nagrota	Ist JK Naval Unit NCC, Srinagar	1	12
Sailing Expedition Bilaspur	Ist JK Naval Unit NCC, Srinagar	1	9
All India Nau Sainik Camp Karwar	Ist JK Naval Unit NCC, Srinagar	1	2
Pre NSCPhase II	Ist JK Naval Unit NCC, Srinagar	1	6
Pre NSC Phase I Mansar	Ist JK Naval Unit NCC, Srinagar	1	7
Advanced Leadership Camp Malout	Ist JK Naval Unit NCC, Srinagar	1	2
Ek Bharat Srestha Bharat Chandigarh	Ist JK Naval Unit NCC, Srinagar	1	1
BLC Nagrota	Ist JK Naval Unit NCC, Srinagar	1	5
kabbadi tournament	Department of student welfare, Cluster university of Jammu	1	12
Volley ball tournament	GDC Udhampur	1	7

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Basic leadership camp	Excelled in OT (shooting)	1 JK ARMD NCC, Jammu	1
Inter College Poem Recitation Competition	Ist position	REC Limited	1
All India inter university fencing tournament	Certificate of merit (Third position)	Association of Indian Universities	1
inter college Cross country competition	third position	cluster university of Jammu	1
Inter college Kabaddi competition	Certificate of merit (first	cluster university of Jammu	1

camp	certificate of Appreciation	NCC	1
International yoga day	Certificate of merit (Second position)	GCOE, Jammu	1
Anchoring in Drama, Folk Theatre workshop	Certificate of Excellence	National Council for Cultural Relations Regional Office, Jammu	1

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Plantation	Mahindra Mahindra Group in collabration with NSS	Plantation Drive	37	55
Swachh Bharat	Ist JK Girls BN NCC (Armed) Srinagar	Swavhtha Abhiyan	1	35
Swachta hi Seva	NSS	Visit to adopted villages for awareness lectures on say no to single use plastic and swachhta he sewa	1	40
Celebration of 550th Birth Birth Anniversary of Guru Nanak Dev ji	NSS	Blood Donation	1	6
Celebration of 550th Birth Birth Anniversary of Guru Nanak Dev ji	NSS	Cleanlines drive	1	36
Say no to Single use of Plastic	NSS	Awareness Rally	1	74
Celebration of 150th Birth Anniversary of Mahatama Gandhi	NSS	Slogan writing	1	29

Celebration of 150th Birth Anniversary of Mahatama Gandhi	NSS	Poster making event on topic say no to single use plastic	1	95
Celebration of 150th Birth Anniversary of Mahatama Gandhi	NSS	Cleanliness drive on the theme collection of plastic waste.	1	77
waste management	NSS	Lecture on solid waste managament	1	108

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
YOUTH FESTIVAL 2019	29	SELF	5
SPORTS FESTIVAL 2019-20	45	HIGHER EDUCATION	10

View File

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nill	Nill	0

No file uploaded.

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nill	NIL	Nill

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
189.05	140.77

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Newly Added
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Others	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
AUTOMATION OF LIBRARY IS UNDER PROCESS	Nill	Nill	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	52999	33452371	2057	1267188	55056	34719559
Reference Books	2516	769173	42	156099	2558	925272
e-Books	799500	Nill	Nill	Nill	799500	Nill
Journals	17	Nill	Nill	Nill	17	Nill
e-Journals	6000	Nill	Nill	Nill	6000	Nill
Digital Database	1	5900	Nill	5900	1	11800
[View File]()						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
TOTAL NO OF TEACHERS WHO DEVELOPED E.CONTENT: 112(EXCEL FILE UPLOADED)	PDF, PPTs,WORD DOCS,AUDIO,VIDEO	COLLEGE WEBSITE	Nill

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	34	1	6	0	1	8	12	2	0
Added	32	0	7	0	0	0	0	100	0
Total	66	1	13	0	1	8	12	102	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

102 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
134.59	92.49	54.46	48.28

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has well-defined guidelines and procedure for repairing and maintenance work of the facilities like classrooms, laboratories, library, hostel, sports complex, auditorium and IT infrastructure for their optimum utilization. Every year separate budgetary provisions are sanctioned for up-gradation and maintenance of the infrastructure. Further, various college committees and departments work under the guidance of Principal for executing the same. The College Purchase Committee takes stock of availability of blackboards, lighting and furniture, etc in classrooms at the beginning of each academic year. In science departments, the laboratories are revamped with sufficient stock of equipment, chemicals and other consumable items, as well-equipped labs are very important in science education. Heads of the concerned Departments along with other staff members are responsible for complete functioning of laboratories. They take stock of any repairs and renovation works required in the laboratories and forward the requisition to college development committee for executing the same. Trained staff for each lab is available for proper maintenance of laboratories and equipments. College library with huge collection of text-books, reference books, large number of journals, periodicals, newspapers etc. is the biggest resource for faculty and students. Library committee is responsible for maintenance and utilization of the library. For best use of books, students are directed to return the books within fifteen days from the date of issue. For safety of books pesticide and fungicide treatment is done in the library at frequent intervals. The College

Hostel is looked after by hostel warden along with College Hostel Committee, which ensures up-gradation and maintenance of available infrastructure facilities.Sports committee ensures proper utilization and up-keeping of sports equipment and Gymnasium. College has got sufficient IT infrastructure. Regular assessment of computer equipment and infrastructure is done. Computer Department looks after the system software maintenance and minor hardware issues. For all major computer related issues external service providers are hired. Computers are regularly updated with latest software and anti-virus for providing efficient IT facility to students and faculty members. College has a Development committee headed by its convener, who receives complaints and suggestions regarding any repair work. A team of electrician, plumber and carpenter is available to resolve routine problems. For any major repair work and maintenance, external agencies are hired in consultation with the Principal. Damaged furniture and equipment are written off with proper procedure. New furniture and equipments are purchased by College Purchase Committee after receiving requisition from different departments and student representatives. Repairing and whitewash works are timely done for maintenance of buildings. Housekeeping staff with the assistance of Jammu Municipal Corporation help in maintaining cleanliness in the campus. The maintenance work of toilet blocks, fire extinguishers, electric work, plumbing, RO-water facilities, water tank, etc. is also carried out frequently.

https://www.gcwgandhinagar.com/pdf/Procedure%20for%20Maintenance%20of%20Physical%20Facilies%20(2019-20).pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	Nill	Nill
Financial Support from Other Sources			
a) National	GOVT SCHEMES,NON-GOVT SCHEMES	370	1975765
b)International	Nill	Nill	Nill
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
YOGA	18/06/2020	100	NSS UNIT OF COLLEGE
REMEDIAL COACHING FOR SC/ST/ OBC AND MINORITY STUDENTS	01/11/2019	100	DEPARTMENT OF LIFE LONG LEARNING , UNIVERSITY OF JAMMU
PERSONAL AND ACADEMIC COUNSELLING	01/08/2019	5	DEPARTMENT OF PSYCHOLOGY
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	CAREER COUNSELLING	150	2208	15	12
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
6	6	5

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	Nill	Nill	Nill	Nill	Nill
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2020	138	BA/BSC./BCOM	HOME SCIENCE AND FOOD SCIENCE	JAMMU UNIVERSITY/ CLUSTER UNIV ERSITY/GNDU AMRITSAR/CEN TRAL UNIVERS ITY/DAV JALANDHAR	MA/ MSC/MCOM
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
GATE	2
Civil Services	11
Any Other	2
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
5TH EDITION OF GOVERNOR`S SILVER ROLLING VOLLEY BALL CHAMPIONSHIP	INTER-COLLEGE WINNER	12
SPORTS FESTIVAL ORGANISED BY DEPTT. OF HIGHER EDUCATION	INTER -COLLEGE STATE LEVEL WINNER/RUNNER UP	63
KHO-KHO	INTER-COLLEGE WINNER	12
KABADDI	INTER-COLLEGE WINNER	12
VOLLEY BALL	INTER-COLLEGE WINNER	12
TABLE-TENNIS	INTER-COLLEGE WINNER	6
CROSS-COUNTRY	INTER-COLLEGE WINNER	3
CELEBRATION OF 550TH BIRTH ANNIVERSARY OF SH. GURU NANAK DEV JI.	COLLEGE	200
YUV-TARANG	COLLEGE	49
VASANT-PANCHAMI	COLLEGE	200
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	GOLD(ALL INDIA INTER-UNIVERSITY)	National	4	Nill	18020070 472	Riya bakshi
2019	GOLD(KHELO INDIA INTER-UNIVERSITY)	National	4	Nill	18020070 472	Riya bakshi
2019	BRONZE(NORTH-ZONE NATIONAL CHAMPIONSHIP)	National	4	Nill	19020070 602	Priya sharma
2019	GOLD(ALL INDIA INTER-UNIVERSITY)	National	4	Nill	19020070 657	Komal dhiman
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

To encourage student participation in the development of the institution and to address their grievances, the college has a democratically elected student council/association. This student council is elected through the election

process in the classrooms of all semesters. One class representative is elected in each section of Communication English and Environmental studies for semester 1st. For the 3rd and 5th semesters, the election is held in different major sections, which represent maximum students from different subject combinations. The class representatives are elected at the start of the session, in open voting in their selected sections. These class representatives participate in the election of the Presidium of college. The Presidium consists of a President, Vice President, Head Girl, Cultural Secretary, etc. The election to the College Presidium is conducted in accordance with the Rules of Election governed by the College statutes. The college Presidium members are elected from among the class representatives, through the secret ballot. This election is held under the supervision of the student welfare committee of the college. This student welfare Committee is empowered to promote and facilitate student activities of the college. The Student Council primarily acts as an important link between the college administration and students. College student council facilitates students to engage themselves effectively in co-curricular and extracurricular activities of the College and provides opportunities for training as good citizens. All students' related activities are carried out under the leadership of the College Presidium, advised and facilitated by the staff members. The Student Council provides its suggestions with regard to academics, development, and other activities in the college. The college administration periodically organizes meetings with representatives of the Student Council with regard to various issues confronting the college. These include issues pertaining to academics, maintenance of discipline within the campus, organization of co-circular activities, organization of debates and seminars, the conduct of tours and exposure visits, etc. The college administration takes due cognizance of suggestions and observations of students in these council meetings. Due consideration is given to these suggestions before framing future policies for the future. All important decisions are taken in the combined meetings of the student executive members, class representatives, and association secretaries, which are convened regularly. Apart from the college union, the activities of clubs and forums like NSS, NCC, Women's cell, Debate and Oratory Club, Quiz Club, Nature club, etc. are coordinated by the students along with the faculty coordinators. They act as a link between society and college administration. The Student Council participates in various academic and administrative activities during the year. The college student council in consultation with the Cultural Committee of the college organized major events, such as Investiture Ceremony, Youth festival, Sports festival, National events like Gandhi Jayanti, Guru Nanak Jayanti, a celebration of Independence Day, and Republic Day with great enthusiasm. The student council also helped to organize co-curricular and extension activities on platforms like Discussion forums, Inter-college debate competitions, Essay competitions, and plantation drive with the support of the Eco club of the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

58

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

01

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

• Decentralization: The college believes in inclusiveness and decentralized governance and participative management. The Principal of the institution is the overall in charge of academic, non academic and administrative activities of the institution. The administrative responsibilities have been divided among the faculty members and non-teaching staff as per protocol. At the start of the session various committees like IQAC, admission, examination, hostel, library, sports, cultural, NSS, NCC, purchase, discipline, were framed, for execution of different academic and administrative tasks and to maintain transparency. Senior faculty members are overall in charge of these committees. With the constitution of committees staff members are involved into decision taking roles and participative operation of institution. IQAC is entrusted with the responsibility of overall quality matters. Its chief function is to initiate, plan and supervise various activities that are necessary to increase quality of education imparted in the college. All the staff members meet, discuss and share their opinion to plan different events. Further decentralization is done at departmental level were faculty from different subjects work under the headship of senior most faculty member to plan, implement, and conduct activities in their respective departments. They work under overall supervision of the Principal. They conduct departmental meetings at frequent intervals to devise a strategy for overall working of their respective departments. The head of each department is given responsibility for implementation of the respective curriculum. They also oversee paper setting, moderation, evaluation and submission of internal assessment. They prepare their individual departmental time tables as per the Master time table of college and distribute different courses among the faculty members for further execution. They are also empowered to form strategy for future development of the department and plan various activities like seminars, workshops, extension lectures, field trips etc. along with other faculty members. • Participative management : The institute encourages a culture of participative management by involving the staff and students in various activities. Both students and faculties are allowed to express themselves. They are encouraged to give suggestions to improve the excellence in any aspect of the Institute. The Principal and the staff members are involved in defining the policies, procedures, framing guidelines, rules regulations pertaining to admission, placement, discipline, grievance, counselling, training, library services etc. to effectively implement the same to ensure smooth and systematic functioning of the institute. Account section and different purchase committees are involved in preparation of annual budget of the institute. Faculty members also publish joint research papers and share their knowledge. The Principal of the institution is in charge of academic, non academic and administrative activities of the institution. On behalf of the institution, she interacts and corresponds with Higher Education Department JK, UGC, Affiliating University, etc. All the staff members actively participate in implementing the policies, procedures, and framework in order to maintain and achieve the quality standards. Non-teaching staff is also involved in executing day to day support services for both students and faculties.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	College being a constituent college of Cluster University, admission is completely done by University under its regulations. The Principal of the college constitutes an admission committee at the beginning of the session every year to assist the CLUJ in whole admission process and verification of documents. The admission of the students is on the basis of academic merit and common entrance test. The admission is done through online mode as well as offline mode. Students from different boards like CBSE, ICSE and State boards can take admission in the institute. The CLUJ follows the reservation policies for various categories as per the rules of JK Higher Education. There is an online admission portal as well as a helpdesk for the students on CLUJ website.
Industry Interaction / Collaboration	Different departments of the college organize industrial visits for students so as to expose them to the outer world. The college makes a constant endeavor to organize exposure visits to enhance the confidence of the students. The Department of Chemistry organized an industrial visit of Chemistry Hons. students to Bari Brahmana, Industrial Complex on 1st April 2019, where students got the first hand information about the synthesis and quality control of products manufactured in the said industries.
Human Resource Management	The Principal in consultation with senior faculty members frames various committees with an aim to streamline the college administration directed towards achieving the college mission. Moreover, the college regularly organizes various Developmental programs for teaching faculty through seminars, workshops, conferences etc. Also, the college encourages the non teaching staff for participation in various workshops/activities for updating their skills. To enhance the creativity and knowledge of the students various Skill Enhancement Courses are offered by the college.

Library, ICT and Physical Infrastructure / Instrumentation	A library is considered as the heart of an institution which is the centre to promote better facilities for both students and faculty. It supports reading and literacy among students. The library in the college provides books, journals, magazines, and newspapers for both students and the staff. There is provision of seating arrangement for teaching staff and students. The college library committee ensures regular meetings so as to formulate policies and procedures for effective and efficient use of library resources. There is one seminar hall and one smart classroom with project or in the college so as to supplement curriculum based teaching, providing access to resource persons and new technologies. The institute ensures the availability of equipment and instruments for sports and music departments. Proper maintenance of the instruments is done by the college management. Library and Science Blocks have been repaired and renovated.
Research and Development	The college has a vision to promote the atmosphere of research and development. Teachers are encouraged to carry out research work and to take up research projects.
Examination and Evaluation	Examination and evaluation policy is a crucial part of the institute which continues throughout the entire session as per the examination calendar of CLUJ. The exact dates and the centers of examination for final exams are notified by the controller of Examination, Cluster University of Jammu. Evaluation of the students is done on the basis of Minor and Major Exams. Moreover to improve grades in these exams quiz competitions, discussions, seminars are held by concerned teachers. For practical's internal assessment is done on the basis of internal test, attendance, viva-voice and daily performance in laboratories. Marks obtained by students are regularly updated on the examination portal and departmental notice board for the information of the students. Students are shown answer scripts of minor exam to know about mistakes committed by them. This helps them in devising any remedial measures if required, for further improvement.

Teaching and Learning	Teaching and learning is the primary and most important goal of our institution. All the classrooms are well equipped with basic infrastructural facilities like blackboard/whiteboard. There is also one classroom with ICT facilities to ensure effective teaching and learning process. College has also started process of establishing ten more ICT classrooms to cater to changing teaching learning demands. The institution ensures every possible way for the smooth conduct of the teaching. A fully equipped seminar hall is there where seminars, lectures, FDPs, workshops, conferences etc. are held regularly for the benefit of the students, teachers and non-teaching staff so that every stake holder of the college gets a chance to learn, explore and update themselves. The assessment involves practical field work as well as industrial visits. During last few months of year due to COVID lockdown, online classes are conducted via Zoom, Google Classroom, Wise App, Google Meet and other online platforms.
Curriculum Development	The CLUJ notifies the UG and PG Curricula/courses for different subjects, which college follows as per its regulations. The curricula are designed by University in Board of Studies, meetings held at frequent intervals, which is then approved by the academic council of the Cluster University of Jammu. The curriculum is regularly revised and updated in the BOS meeting. Faculty members from college are member of BOS of the University. They give their feedback for revision of syllabi. They give their suggestion for addition of new courses and participate in development of the curricula. The faculty actively participates and coordinates with the respective departments of the university in matters regarding syllabus, its learning out comes and actively engages in providing valuable feedback for its updation.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	College has got a dedicated website of its own. Notices related to various activities of college are uploaded on

	the site for information of students and faculty. Further college has got different whatsapp groups for faculty and non teaching staff, to intimate information related to different activities and to collect feedback. Feedback is also collected through e-mail. Post COVID pandemic teachers have also made Groups on social media and different teaching applications for each class for planning various class activities.
Administration	The communication on various matters with the Higher Education Department is done through online as well as offline mode. Notices related to different activities like admission, examination, co-curricular and extracurricular activities are intimated to students and staff through University and college websites.
Finance and Accounts	The salary is disbursed online in the respective bank accounts of the staff members. College has also started using Gem portal for purchase. Payment and billing to vendors is done through online mode.
Student Admission and Support	College being a constituent college of Cluster University of Jammu, admission is done by University under its guidelines. University has a dedicated website for notifying information related to admission. The admission process involves online as well as offline mode. Students are required to apply online through the website www.clujammu.in. The students have to register, fill the details in the application form, upload the documents, pay the application fee and take the print out of the submitted application form. Then offline counseling is carried out in different colleges of CLUJ stream wise. College assists University in this whole admission process.
Examination	The examination process involves both offline and online mode. Examination forms of the students are filled offline but results are declared online. Also, uploading of the marks is online on the examination portal of the website of the Cluster University of Jammu. Marks uploaded on the website can be viewed by the students.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year				
Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	Prof. Nidhi Suri	Five Days Training Programme on Emerging Technologies in Teaching at NIELIT	NA	7500
2020	Prof. Rahul Sharma	Five Days Training Programme on Emerging Technologies in Teaching at NIELIT	NA	7500
2020	Prof. Nidhi Choudhary	Five Days Training Programme on Emerging Technologies in Teaching at NIELIT	NA	7500
2020	Prof. Musa	Five Days Training Programme on Emerging Technologies in Teaching at NIELIT	NA	7500
2020	Prof. Puyesh	Five Days Training Programme on Emerging Technologies in Teaching at NIELIT	NA	7500
2020	Prof. Rupinder Kour	Five Days Training Programme on Emerging Technologies in Teaching at NIELIT	NA	7500
2020	Prof. Mamta Kundal	Five Days Training Programme on Emerging Technologies in Teaching at	NA	7500

Year						
				NIELIT		
2020	Prof. Shalini Sharma	Five Days Training Programme on Emerging Technologies in Teaching at NIELIT	NA		7500	
2020	Prof. Rajinder Kumar	Five Days Training Programme on Emerging Technologies in Teaching at NIELIT	NA		7500	
2020	Prof. Yash Paul	Five Days Training Programme on Emerging Technologies in Teaching at NIELIT	NA		7500	
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Exploring the Possibility of Conducting Research Using Fold Scope	Nill	27/12/2019	27/12/2019	70	Nill
2020	One Week faculty development programme on "MOOCs E-Content Development"	Nill	02/01/2020	06/01/2020	30	Nill
Nill	Nill	Computer Appreciation Training Programme	12/02/2020	12/02/2020	Nill	40
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
FDPs/Short term courses	20	Nill	Nill	Nill
Refresher Courses	2	Nill	Nill	Nill
Orientation Programme	9	Nill	Nill	Nill
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
133	161	52	123

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
• Janta Group Insurance(JGI) • State life Insurance (SLI) • Provident Fund loans(GPF) • Help with facilitation of bank loans	Oriental Insurance • State life Insurance (SLI) • Provident Fund loans • Help with facilitation of bank loans • Community development services (donation from staff fund to Needy employees)	Scholarship Schemes for Students, Library Services, Hostel Facility, NCC, NSS, Career Counselling, Psychological Counselling.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes, for auditing there is two tier system i.e., internal and external audits. Further, in both the categories there are three types of audits namely administrative, academic and financial audit. The finance audit is done internally by the college Audit committee and externally by the two agencies namely State finance department JK Government and AG office. The administrative and academic audit is done internally by the college Advisory committee and Academic committee.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	Nill
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Due to Pandemic External Audit was not possible	Yes	Faculty of various departments of GCW Gandhi Nagar.
Administrative	Yes	JK Government and AG office	Yes	College Committee Members

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Feedback form was provided to parents and 90 of the responses were satisfactory.

6.5.3 – Development programmes for support staff (at least three)

1. Computer Appreciation training programme organised on 12th August 2020.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Library was updated with new books 2. Renovation of college premises 3. Creation of Departmental Libraries

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Plantation Drive by Alumni members working in the college	04/09/2019	21/10/2019	21/10/2019	35
2019	Seminar on ''Say No To Single Use Plastic''	24/09/2019	28/09/2019	28/09/2019	40
2020	Computer Appreciation training programme organised on 12th August 2020	07/02/2020	12/02/2020	12/02/2020	45
2020	Installation	20/01/2020	28/01/2020	28/01/2020	35

	of Kill waste plant in sports ground				
2020	Video contest on Effect of Covid- 19 on Eating Behaviour and Dietary Practices	11/02/2020	15/06/2020	15/06/2020	25

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Street Plays on "Demystifying Gender" under the Apex body of Sparsh.	25/10/2019	Nill	10	8
Two day's Awareness Campaign about different Govt. schemes for farmers & women .Volunteers interacted with school students at adopted village Chak Avtara, Bishnah.	19/02/2020	20/02/2020	22	7
A poster making event on the topic Beti- Bachao, Beti- Padhao.	23/02/2020	Nill	29	Nill
Women Scooter Rally, organized by Biker Brotherhood Motorcycle Club on the eve of International Women's Day.	08/03/2020	Nill	10	15

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
00

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	3
Ramp/Rails	Yes	3
Braille Software/facilities	Yes	1
Rest Rooms	Yes	2
Scribes for examination	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	6	6	12/09/2019	1	Radio Mirchi Program	To motivate youngsters to pursue mass media as a career option	92
2019	6	6	19/10/2019	1	Vidya Mandir Classes	To make students aware about competitive exams	93
2019	6	6	05/11/2019	1	Students Painting Competition and Prize Distribution	To cultivate the aesthetic sense of students	65
2019	6	6	30/11/2019	1	A Lecture on National Pension scheme by labour department	To spread awareness about NPS	68

2019	6	6	01/12/2019	1	Auspicious Dance Academy (Women Fitness Club)	To make students aware about health and fitness	53
2019	6	6	08/12/2019	1	Amway Business Meeting	To motivate and spread business awareness	46
2020	3	3	12/02/2020	1	The Tribune inter college Debate Competition	To develop extempore speaking skills	85
2020	3	3	20/02/2020	1	Workshop on Mental Health Issues and Challenges in Youth	To sensitize the youth regarding importance of Mental Health	98
2020	3	3	26/02/2020	1	Workshop on Start Ups by GCET, Jammu	To enhance entrepreneurship skills	77

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Information Brochure	17/06/2019	The College Information Brochure is published annually, a few months in advance of the admission of the new students. It lays down the Vision and Mission of the College to educate, enable and empower young women and prescribes adherence to human Values, such as diversity, integration programs, service and sensitivity towards community, awareness about heritage and history, environmental consciousness and values

		of citizenship. It prescribes Professional Ethics through insistence upon rules and regulations and ordinances that are necessary for maintaining the College discipline and its Best Practices. This creates an environment which is conducive for enhancing work culture that is ethical and transparent.
Code of Conduct (Policy Document)	17/06/2019	The Govt. P.G.College for Women, Gandhinagar as a Constituent College of Cluster University of Jammu aims at holistic education. It has been an earnest endeavor on the part of the College to make teaching-learning process - an enriching and stimulating experience which can bridge the ultimate gap between teacher and the taught. The latent capabilities are chiseled and enhanced to hone essential communication skills and aptitude through extensive intellectual exposure, Students and staff are expected to maintain discipline and abide by the rules and regulations of the College. Institutional integrity with inbuilt holistic responsibility of the administration and faculty has made the College a center-stage for providing a greater insight in the study of human culture. Thus, the Code of Conduct of our Institution is a shared statement of our commitment to uphold the ethical, professional and legal standards.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants

Kargil Vijay Diwas	25/07/2019	26/07/2019	27
Celebrations of 150th Birth Anniversary of Mahatma Gandhi	27/09/2019	28/09/2019	77
Gandhi Jayanti Celebration	02/10/2019	Nil	63
Rashtriya Ekta Diwas	30/10/2019	Nil	40
550th Birth Anniversary of Guru Nanak Dev Ji under the aegis of Higher Education	04/11/2019	08/11/2019	224
A day dedicated to Mother	27/04/2020	Nil	25
World Mother's Day	10/05/2020	Nil	14
World Environment Day	05/06/2020	Nil	67
6th International Yoga Day	18/06/2020	21/06/2020	83
Sadbhavana Week	14/08/2020	20/08/2020	54
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

• Setting up of solid waste management plant (Vermicompost) • Installation of blue and green dustbin on the campus. • Setting up of "Vertical Garden" using waste plastic bottles and making 'Best out of Waste' by the faculty member, Dr. Nazia Rasool. This unique practice was also adopted in Jammu Smart City Project. • Maintaining 'Herbal Garden' inside the Botanical Garden comprising around 100 medicinal plants. • Beautifying the campus by reusing the waste material.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice – 1 Title: Best out of waste – Regard before You Discard Objectives: ? To combat the huge threat posed by the waste. ? To develop the ability to think and create something out of the box. ? To involve students in an extra-curricular activity with the exclusive cognitive tool. ? To explore the environmental concepts and actions which are beyond the curriculum and syllabus. ? To create awareness among students to reuse the waste products in the best possible manner. ? To achieve the goal of preserving nature. The Context: With an approach to redress the issue of Environmental degradation through the depletion of resources the destruction of ecosystems habitat destruction the extinction of wildlife and pollution - it is high time to combat pollution as the planet is on the verge of global calamity. The choices we make today will define our collective future. The choices may not be easy but through awareness, creativity, and innovative strokes, adversity can be evolved into opportunity. The Practice: This practice of forging waste into something creative enriches the Institution adds aesthetic touch and

rejuvenates the ambiance of the College. Recycling and Reusing the Valuable waste can result in fantastic and usable products rather than putting this waste material into landfills. The innovative and creative ideas will not only be of economic and material value for students but will also be helpful in creating Environmental Consciousness. The need of the hour is 'Regard before you Discard'. The students of the college volunteer to be part of this practice, with the brimming innovative ideas to be forged into reality forms the core of this team. The work strategy to achieve the desired goal is as under: a) Collecting waste material to be used in this creative enterprise: Old newspapers, cardboard, old tyres, CD's and DVD's, dry stems of plants and trees, jute rope, plastic bottles, etc. can be fabricated into beautiful art pieces i.e. • Photo frames, paper bags, pen stand, wall decoration pieces from old newspaper and cardboard. • Wall decors by painting old CD's and DVD's. • Enhancing the College ambiance by transforming the old tyres into beautiful art pieces. b) Exhibit and Earn : Forging the 'Waste into Wow' provides an opportunity to display their talent where students can earn and exhibit by exhibiting eye-catching art pieces. Students not only get an appreciation for their hard work and environmental consciousness but also gain money by selling their creative collection. c) Mindful odyssey of creativity to add aesthetic charm to College premises: The creative mind has the 'Midas Touch' of transforming 'Raw into Rare' – with this zeal our students and faculty contribute selflessly towards environmental consciousness. Earmarking the places to be beautified : The college has a wide green cover which is adorned by using old tyres, stone paintings, and placing them on various spots to attract, appreciate, and draw inspiration. Another main attraction of the Campus is 'Vertical Garden', a maiden attempt, one of its kind, made by our faculty member, Dr. Nazia Rasool, by using plastic bottles as planters. The hard work put in by the students and faculty tells its own saga of creation through the impressive eye-catching view. Evidence of Success: ? Optimum use of waste material through innovative ideas. ? Clean and beautiful surroundings with a serene atmosphere. ? Grooming the students through creative capability by giving wings to their imagination. ? Vertical Garden in our Institution is one of its kind-a unique idea to be applied in the Jammu Smart City project. Problems encountered and resources required: During this Promethean adventure, we also encountered some issues like – ? Motivating students to be part of this enchanting and appealing odyssey. ? To make a balance between fieldwork and regular studies. ? Convincing the parents about this unique effort of saving the environment. Young minds are more creative and energetic. Being the Torch-bearers of this journey, they must come forward voluntarily – by choice, to propagate the message 'REGARD BEFORE YOU DISCARD'. Best Practice – 2 Title: Break the Shell: Rise out of Cocoon Objectives: ? The Institution believes in working together, to allow the students to share the responsibilities and support each other to be the pacesetter of 'New India'. ? Seeking students' cooperation for smooth administration and for more sustainable career opportunities. ? Participation of girls in power structure will add dynamism to their personality and make them confident enough to face challenges of life. ? To involve them in administrative enterprises, to keep up the transparency of policies and decisions made in their favor. The Context: It is important to recognize that womens representation is not the only factor, rather, it is a crucial entity for the development of inclusive, responsive, and transparent democracies. The education provided to girl students empowers them to break the shell of being inferior, second gender, peripheral not the center and inculcates the spirit of rising like a phoenix charged to take lead and work for the betterment of Institution in particular, and society in general. The active student participation in policy making of institutions will restrict the dramatic under-representation of girls as leaders. The Practice: This Practice is observed in the College by entrusting and involving the girl students – dynamic youth into academic, administrative, and cultural affairs to keep up

the transparency in policy framing and sharing the responsibilities. By giving the reins in the hands of young women leaders, we empower them to decide, act and get equal opportunities in society. In one such practice, the Institution elects a student' council to lead and transform the vision into reality. Investiture Ceremony – 'Crowning the leaders': The ceremony of Investiture is symbolic of a myriad of different important aspects of human life – growth, maturity, belief, faith, duty, and sincerity. These solemn aspects gain heightened gravity when it is invested with the power to lead, the power to change, the power to amend, the power to guide, and most importantly the power to learn. The students are elected as President, Vice-President, Secretary, Joint-Secretary, and Treasurer to execute various duties given to them and uphold the motto of loyalty, truth, and honor. Students' council actively helps in – ? Dissemination of Information ? Maintaining Discipline and Order. ? Active participation in various literary and cultural Programs. ? Acts as a bridge between students and teachers. ? As a mouthpiece for all the students. Thus, true leaders create a legacy that inspires others to dream more, learn more, do more, and become more. Amidst the most uncertain circumstances – the Covid-19 Pandemic, this spirit of discipline paved the way for successful execution of various e-Programs like "Streedum'20", UPSC Webinar, etc. National Cadet Corps – 'Charisma of Uniform': The NCC wing of the college is actively molding the character of our girl students in the furnace of hard work with the motive of transforming them into visionary leaders of tomorrow. The aura and pride they carry along are enough to erase the dark patches of the patriarchal mindset. The education and opportunities provided to them form the base of their flight – to fly high in the sky of freedom where they have their own 'Sun of Success'. Sports – 'Spirit of Never Quitting': The Institution leaves no stone unturned to encourage our girl students to make their mark in the sports field. It not only improves their physical strength but also enhances social relationships, thereby, making them emotionally strong, helping in building skills, increasing their self-confidence, upgrading communication skills, and paving the way towards a great career in sports. With such a spirit of never quitting, we are determined to attain 'El Dorado.' Evidence of Success: ? The College presidium is smoothly executing all the duties entrusted upon them i.e. information regarding Examination, duties during vaccination drives, organizing and ensuring participation in all the literary/cultural programs. ? The NCC cadets are actively participating in all the activities and making the Institution proud. Many of them had followed their heart by choosing passion as a profession and joined Indian Army and Air force. ? Our girl students brought laurels to the college in sports as well. We work towards making History, to navigate the ship of success amidst the tempest. Problems Encountered and Resources Required: ? Choosing leaders to entrust upon from such a large no. of students for smooth administration. ? Orienting the parents to upgrade their mindset and allow girls to be a part of the mainstream. ? Motivating girls to come out of their cocoons and to explore the mysteries of their own existence. The quest for knowing the unknown, to explore the powers within will never end. With this approach, we will tread on the path less traveled by --- "Two roads diverged in the wood, and I- I took the one less traveled by, And that has made all the difference." _____Robert Frost

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://www.gcwgandhinagar.com/pdf/2019-20.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Govt. P G College for Women, Gandhinagar Jammu, a Constituent College of the

Cluster University of Jammu was established with the vision of empowering girl students coming from a very diverse social background ranging from underprivileged to affluent ones. The College spreads over 186 kanals of land and the main building is located in the suburbs of Jammu, on the southern bank of the Tawi river. The Institution ensures to impart quality education not only through enhancing the intellectual ability of girls, but also provides a platform for holistic development. The College adopts the strategy of inclusive approach on the campus and beyond and the institution caters to changing social and education global challenges, right from its inception. The mission of the College has always been to empower women by grooming them into better citizens enriched with self-confidence, preservence, patriotism, and above all humanism through a wide variety of curricular and co-curricular activities. Inclusive education entails ease of access to the teaching-learning ecosystem, regardless of cognitive or disability challenges, and equal opportunities for holistic development. Furthermore, the College also works for strengthening the climate of inclusivity in colleges at all levels viz., environmental, economic, and social, as inclusivity is being cultivated in various dimensions. To address the challenge of evolving and empowering a truly inclusive teaching-learning paradigm, the following practices which promote inclusivity on campus and beyond are: -Collaborative learning practices. - NCC/Sports activities. - Skill-based activities Collaborative learning/practices are a set of teaching and learning strategies, promoting students' teaching-learning experience beyond the curriculum. The College has introduced many Skill Enhancement courses in the syllabus like Communication skills/ Technology mediated English in Functional English, Reading and Listening skills, Communication Skills at the Workplace, and the motive of these courses is multi-sensory engagement which can be achieved through pedagogical sound practice. The motive of these courses is to empower girl students in the current job market, where they can communicate and negotiate with challenges. Even differently-abled students are supported in their academic pursuits to bring them at par with other students in matters of academic competence and otherwise. Learning aids for visually impaired students like the Braille books facility is also available in the library, including the provision of the reader and scribes for examination. The year 2019-20 came as a challenge for each one of us due to the Covid-19 pandemic. During this testing time, making educational opportunities available for the students was the toughest task before the teaching fraternity. Govt. P.G. College, Gandhi Nagar took the challenge head-on and explored all types of digital e-platforms for delivering the curricula to the students. The Institute in collaboration with other distinct faculty, developed e-content of the prescribed courses and the e-courses were made available on the College website for easy access to the students and teachers. Through this e-learning via virtual platforms, College has successfully reconciled with an emerging global pandemic scenario.

Provide the weblink of the institution
https://www.gcwgandhinagar.com/pdf/Institutional%20Distinctiveness%202019-20%20final-1.pdf

8.Future Plans of Actions for Next Academic Year

COVID- Pandemic hit the whole world very badly in the last few months of the year and in absence of any clear treatment/vaccination, taking precautions to break the chain of spread is the only way out. To fight this pandemic, it becomes very important to spread more and more awareness among students, teaching and non-teaching staff about this deadly disease and guiding them to follow the Govt. guidelines/protocols strictly. In this direction awareness activities will be organized through online mode. NCC cadets and NSS volunteers will be involved in these awareness programs. • ICT offers tremendous opportunities for capturing, storing, disseminating, and communicating a wide variety of information. Further

due to COVID lockdown, we were forced to shift completely to online teaching mode, due to restrictions implemented by Government agencies. Faculty Development Programs will be organized for teaching staff to train them for better use of ICT tools and online applications for teaching-learning. • Faculty will be involved in e-content development for present-day learners and content enrichment. • With the application of information technology and the advent of web-based services, contents are now available to students on their desktops. To enable teachers and students to have free access to these web-based information sources, a well-equipped browsing center in the Main Library will be created. • ICT enabled classrooms will be made functional to facilitate teaching-learning through advanced technology. • Mentor/ mentee system will be made more effective and purposeful with the aim of building confidence and developing resilience and good character among students. • Efforts will be made to start vocational courses under the skill development initiative of the Government of India and MOU will be signed with mentor institutes. • Training workshops for enhancing Employability skills of socially disadvantageous students will be organized. • A pond will be constructed in the college premises, to attract more flora and fauna. It will further help in creating awareness among students regarding the role of little water bodies, as an important part of our ecosystem. • Research is an important component of Higher Education. To encourage faculty and students to carry out research in different scientific fields a well-equipped central facility will be established.